



ICMS CERTIFICATIONS AGREEMENTS

This ISO Consultancy Agreement (“Agreement”) is made on this ___ day of _____, 20

Between

ICMS Certifications

Address: _____

Phone:

E-mail:

(Hereinafter referred to as the “Consultant”)

AND

Company Name: _____

Address: _____

(Hereinafter referred to as the “Client”)

1. Purpose

The Consultant agrees to provide consultancy services for implementation, documentation, training, internal audit, and certification support for the following management system standard(s):

- ISO 9001:2015
- ISO 14001:2015
- ISO 45001:2018
- ISO/IEC 27001:2022
- ISO 22000:2018
- Other: _____

2. Scope of Services

The Consultant shall provide the following services:

1. Gap Analysis
2. Documentation Support
3. Process Implementation Guidance
4. Employee Awareness & Training
5. Internal Audit Assistance



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6. Management Review Meeting Support
7. Certification Audit Coordination

3. Responsibilities of the Consultant

The Consultant shall:

- Provide professional consultancy services as per applicable ISO standards.
- Maintain confidentiality of client information.
- Support the Client until certification completion.
- Provide necessary templates, formats, and guidance documents.

4. Responsibilities of the Client

The Client shall:

- Provide required documents and information on time.
- Ensure employee participation during implementation and audits.
- Make payments as agreed in this Agreement.
- Implement recommendations provided by the Consultant.

5. Fees and Payment Terms

The Client agrees to pay consultancy charges as below:

Description	Amount
Consultancy Fee	₹ _____
Documentation Charges	₹ _____
Training Charges	₹ _____
Audit Support Charges	₹ _____

Payment Schedule

- Advance: Rs. _____ on signing Agreement
- Remaining: Rs. _____ before certification audit

6. Duration

This Agreement shall remain valid from //20__ to //20__ unless terminated earlier by either party with written notice.

7. Confidentiality



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Both parties agree to maintain strict confidentiality regarding all business, technical, and operational information shared during the consultancy period.

8. Limitation of Liability

The Consultant shall not be held responsible for:

- Non-conformities arising due to non-implementation by the Client.
- Delays caused by incomplete information or lack of cooperation from the Client.

9. Termination

Either party may terminate this Agreement by giving 15 days written notice. Outstanding dues, if any, must be cleared before termination.

10. Governing Law

This Agreement shall be governed by the laws of India.

11. Acceptance

For ICMS Certifications

Authorized Signatory

Name: _____

Signature: _____

Date: _____

For Client

Authorized Signatory

Name: _____

Signature: _____

Date: _____